

NORTH TEXAS FAIR AND RODEO

AUGUST 16-25, 2024

COMMERCIAL FOOD VENDOR

BOOTH
NUMBER

CONTACT INFORMATION

COMPANY NAME: _____

CONTACT NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

CELL: _____ EMAIL: _____

BOOTH INFORMATION

Please List specific items that are to be sold or given away. *(Items NOT listed on this application may NOT be sold or given away without prior approval from Fair Management.)* The North Texas State Fair Association reserves the right to limit duplication of items and/or delete questionable items to be sold and/or given away. PHOTOS MUST ACCOMPANY APPLICATION TO BE CONSIDERED. **ALL FOOD VENDORS ARE RESPONSIBLE FOR SECURING A HEALTH PERMIT THRU THE CITY OF DENTON. (940) 349-8360 NO LATER THAN AUGUST 1, 2024.**

Premium Outside Space **\$55.00 a front foot (minimum 12 feet)** Includes 2 Vendor Passes-1 parking - 1 delivery pass
Space: _____ X \$55.00/ft. = \$ _____ Elect.: _____ amps + _____ volts = \$ _____ Electrical needs
Extra Passes Required: _____ X \$90.00 (Vendor Pass) or _____ X \$15.00 (Daily Pass) Parking: _____ X \$35.00 Del: _____

TOTAL DUE

(Including Space, Electrical Needs, Extra Passes, etc)

15% of gross sales (after taxes*) will go to the North Texas State Fair Association thru the Revenue Sharing program. We are a cashless – Magic Money event.

***Vendor is responsible for Sales Tax (8.25%)**

Please return a completed W-9 with your application

This application is not a contract, nor does it guarantee space. **\$250.00 down payment, completed application, and photos are required before even being considered.** If selected a booth number will be assigned to you and a confirmation sent. Upon acceptance, you **must** submit a copy of your Certificate of Liability Insurance, with a minimum coverage of \$1,000,000. Arrangements can be made with the North Texas State Fair Association for Insurance. **ACCOUNT BALANCE MUST BE PAID IN FULL AND INSURANCE CERTIFICATE RECEIVED BY JUNE 15, 2024, OR SPACE WILL BE RELEASED.**

I acknowledge that I have received and read the policies and general information governing Commercial Exhibitors and the use of the premises of the North Texas State Fairgrounds. By signature, applicant agrees to abide by the rules, regulations, and policies of the North Texas Fair and Rodeo, and the North Texas State Fair Association.

Agreed on the _____ day of _____ 2024 Lessee: _____

Legible PRINTED name

Signature: _____ Phone: _____

FOR OFFICE USE ONLY

Down Payment Received: _____	Form of Payment _____	Date _____
Final Payment Received: _____	Form of Payment _____	Date _____
Credit Card _____	Exp _____	
Insurance (NTFR- \$150.00) _____ Pd _____	Ordered _____	Received _____
Additional Passes (Parking) # _____ /\$ _____	(Vendor) # _____ /\$ _____	
Electrical – Needs _____	/Amount Due _____	/Waiver Rcvd _____
Rules, Regulations, and Policies signed and received _____	Indem. Agreem't _____	
Health Permit Acquired _____	Parking Pass #: _____	Delivery Pass #: _____
TOTAL DUE _____	FORM OF PAYMENT _____	DATE _____

NORTH TEXAS FAIR and RODEO FOOD VENDOR RULES AND REGULATIONS

1. It is mutually agreed and made a part of this contract that the exhibitor shall in all respects comply with the rules and regulations of the North Texas Fair and Rodeo, the policies of the North Texas State Fair Association, the laws of the State of Texas, and the City of Denton, Texas.
 2. The space is described in this contract must be used for only the purpose described under "Space". Nothing may be sold or given away from a rented space, booth or concession unless provided for in the contract or cleared through Fair Management. No part of any space under contract may be transferred or sublet to another party
 3. Exhibitors must conduct business only in the area contracted for and will not be permitted to distribute advertising material at other locations on the grounds. The distribution of handbills, fliers, and heralds will NOT be permitted under any circumstances, outside your contracted area. Begging, soliciting, singing, public, or loud speaking is prohibited, unless authorized by Fair Management. TV's and Radios must be maintained at a volume that is not boisterous. **SIGNAGE MUST BE ATTACHED TO TRAILER OR DISPLAY. Tent signs or other forms of advertising must be approved by Fair Management.**
 4. No item may be sold if that item has been contracted on an exclusive basis or item is not listed on contract.
 5. Exhibits must be arranged so as not to create any obstruction to the view of the other exhibitors/exhibits and create a hazard. Displays cannot extend beyond the footprint boundaries of the next booth. The tacking, posting, or placing of advertising outside of the contracted space will NOT be permitted. North Texas Fair Management, and/or its agents will have final judgment on all matters including, but not limited to view obstruction and traffic flow.
 6. All Food Exhibitor transactions will be in the form of Magic Money cards or wristbands, Magic Money currency is based on \$1.00 value. **CASH AND CHECKS ARE STRICTLY PROHIBITED AS A MEANS OF CURRENCY EXCHANGE FOR ALL FOOD EXHIBITORS.** Food Exhibitors operating more than one booth must keep their Magic Money accounts separate. There will be no combining of Magic Money accounts. **ANY VIOLATION OF THESE POLICIES WILL RESULT IN IMMEDIATE REMOVAL WITHOUT A REFUND OF ANY FEES PAID. FOOD VENDORS ARE REQUIRED TO ACCEPT MAGIC MONEY ONLY - NO CASH OR CREDIT CARDS. TIPS MAY BE ACCEPTED THRU MAGIC MONEY SCANNERS TIP JARS ARE NOT ALLOWED**
 - 7.. Fair Management will determine schedule for payments and if ACH or Checks will be distributed for payment.
 - 8.. Set up can begin as early as Wednesday, August 15th from 9:00am to 7:00pm. It is required that you be in the gates with booths set up by **3:00pm on Friday, August 16, 2024** Failure to meet the set up deadline will result in forfeited exhibitor and the space will be made available to lease to another party.
 9. **Booths are required to be manned and maintained from opening until closing. Fair Hours are posted on attached GENERAL INFORMATION SHEET. NO CARS, TRUCKS, OR TRAILERS ARE ALLOWED IN THE FOOD COURT AREA UNTIL AFTER THE GATES ARE CLOSED ON SATURDAY - AUGUST 25th. FAILURE TO COMPLY WILL RESULT IN LOSS OF SPACE FOR FUTURE SHOWS.**
 10. Security will be on the grounds, but each exhibitor is advised to protect his or her property. The North Texas State Fair Association, the North Texas Fair and Rodeo, and/or its agents, will not be responsible for any loss and/or damages.
 11. It is understood and agreed that, in no case, shall the North Texas State Fair Association, North Texas Fair and Rodeo, its Directors, Staff, Management, Officers, members nor volunteers be held responsible for any loss, damage, death, or injury of any character or injury of any character to any person animal, or article while same is on the Fairgrounds, or at any time or place.
 12. The North Texas State Fair Association reserves the right to unconditionally accept or reject any contract for exhibit space. The Association also reserves the right to cancel a contract and have the property of the exhibitor removed from the premises, at any time. If in the Management or its agents judgment, the business or activities of the exhibitor is deemed questionable, anything less than congenial, or not as represented, Management can have exhibitor removed from the premises.
 13. Food Vendors are required to contact the City of Denton for their Temporary Food License at least 2 weeks prior to August 16, 2024. It is your responsibility to schedule inspections prior to opening the event. The City of Denton Temporary Food Establishment Application is available on www.ntfair.com web site under Get Involved/Commercial Food Vendor.
- *The North Texas State Fair Association will issue Magic Money equipment to vendors. You are responsible for keeping up with your scanner and keeping them charged.*
15. **CANCELLATION POLICY** A Cancellation fee of \$50.00 will be deducted from all refund requests prior to June 15, 2024. **There will be NO REFUNDS, FOR ANY REASON, after June 16, 2024** (including inclement weather, applicant no-shows, or booth closing for non-compliance). Failure to respond to appropriate deadlines will result in cancellation of booth and forfeiture of down payment.

Please make sure you understand all rules, regulations, policies, and locations of booths before signing contract.

I have read, understand, and agree to abide by the rules and regulations of the North Texas Fair and Rodeo, The North Texas State Fair Association, its Management, and its agents and the policies, information and terms of this contract.

Signature _____

Printed Name/Booth # _____

Date _____

NORTH TEXAS FAIR AND RODEO FOOD EXHIBITOR INFORMATION

NORTH TEXAS FAIR & RODEO HOURS:

August 16 (Friday)	6:00pm - 1:00am
August 17 (Saturday)	1:00pm - 1:00am
August 18 (Sunday)	1:00pm - 11:00pm
August 19 (Monday)	6:00pm - 12:30am
August 20 (Tuesday)	6:00pm - 12:30am
August 21 (Wednesday)	6:00pm - 12:30am
August 22 (Thursday)	6:00pm - 12:30am
August 23 (Friday)	6:00pm - 1:00am
August 24 (Saturday)	1:00pm - 1:00am
August 25 (Sunday)	1:00pm - 11:00pm

Food Vendors may NOT leave before 11:00am on Sunday August 25, 2024. ABSOLUTELY NO VEHICLES WILL BE ALLOWED NEAR BUILDING FOR LOADING AND UNLOADING DURING FAIR HOURS.

INSURANCE:

All Commercial Exhibitors are required to carry a Certificate of Liability Insurance for \$1,000,000., listing the North Texas State Fair Association 2217 N. Carroll Blvd. Denton, TX 76201, as additional insured. We can provide Insurance at an additional cost of \$150.00 as a service of this event. Please let Fair Management know at time of application.

ELECTRICAL:

One (1) 110 volt – 20 amp is included. Additional Hook-up is \$30.00 per hook up and \$1.00 per amp. 220 volt is \$100.00 per hook-up and \$1.00 per amp. (Example: One Extra 110 + 50 amps = \$80.00 additional cost)
SPECIAL ADAPTERS, AND OR OTHER REQUIREMENTS MUST BE SUBMITTED WITH APPLICATION.

SPACE COSTS:

Outside Food Vendor Space is \$55.00 a front foot – Minimum 12 feet, with **15% revenue sharing** on gross sales after taxes. ***All measurements must include trailer tongue. SPACE IS VERY LIMITED. ONCE ASSIGNMENTS ARE MADE THERE WILL BE NO CHANGES—NO EXCEPTIONS.***

CREDENTIALS AND PASSES:

Credential will be picked up when you check in, starting Wednesday, August 15th from 9:00am – 7:00pm, in the Administration Building. Any additional Vendor Passes or Parking Passes must be ordered and paid for at check-in. Additional Vendor Passes are \$15.00 per day per pass, \$40.00 for 4 day pass, Vendor Pass for \$90.00. Additional Vendor Parking Passes are \$35.00.

Passes will return to full price after 5:00pm – August 16, 2024 \$20.00/day Mon., Tues., & Wed. \$25.00/day for the remaining days \$80.00 for 4 day pass \$174.00 Season Pass \$15.00 Parking per day

Please make sure you have all the extra credentials you need prior to 5:00pm August 16, 2024

GENERAL INFORMATION:

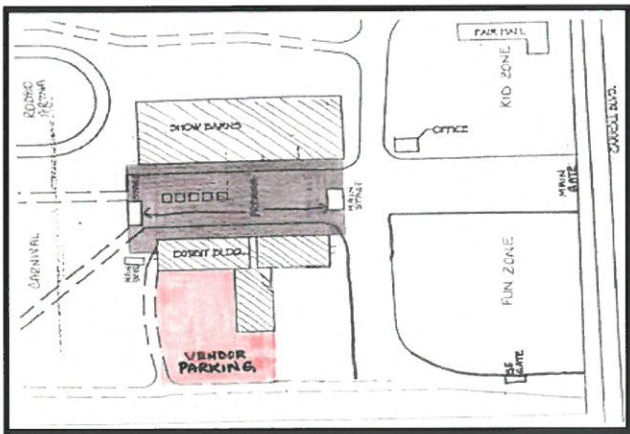
Website: www.ntfair.com

Address: (Mailing) P.O. Box 1695 Denton, Texas 76202
(Physical) 2217 N. Carroll Blvd. Denton, Texas 76201

Phone: (940) 387-2632

Fax: (940) 382-7763

GROUNDS LAYOUT:



Food Vendors are required to contact the City of Denton for their Temporary Food License at least 2 weeks prior to August 19st. It is your responsibility to schedule inspections prior to the opening of the event.

City of Denton Consumer Health Division
221 N. Elm St. Denton, TX 76201
Office: 940-349-8360
Fax: 940-349-7208

Shaded Area is considered Premium Space at \$55.00 per front foot – minimum 12 feet. This space is primarily reserved for Food Vendors

Other Non- Food Space is
\$65.00 a front foot - minimum
10 feet.



North Texas

FAIR & RODEO

YOUTH★AGRICULTURE★COMMUNITY

AUGUST 16 – 25, 2024

PARTICIPANT INDEMNIFICATION AGREEMENT:

For and in consideration of being a participant in the North Texas Fair and Rodeo,

I, _____, the undersigned, agree to completely and wholly release, indemnify, and hold harmless the North Texas State Fair Association, its members, agents, volunteers, independent contractors, employees, and all persons associated with them, from any and all claims, damages, course of action of any kind whatsoever, statutory or otherwise, personal injury, including death, property, damage, lawsuits, and judgements, including court costs, expenses and reasonable attorney's fees and all other expenses resulting directly or indirectly of the exhibitor, vendor, or entertainer of the North Texas Fair and Rodeo in Denton Tx. It is the understanding of all parties that this indemnification agreement shall apply whether or not the claims, damages, causes of action, personal injury, deaths, property damages, lawsuits, judgements, court costs, attorney's fees, or any other omissions, willful or intentional acts of exhibitor, vendor, or entertainer or other officers, agents, employees, independent contractors, volunteers, other representatives, invitees, license, or guests.

FORCE MAJEURE:

In the event of a party (North Texas State Fair Association) is unable to operate (or perform) for one day or more due to acts of God, acts of war, riot, civil commotion, strikes, fire, flood, by epidemic or other health event, or by any law, regulation, order of restriction by any federal, state, county, or municipal authority, or by the occurrence of any other event beyond the control of the parties (NTSFA) hereto, the parties (NTSFA) shall not only be excused from the performance of the obligations and undertakings set forth under the terms of this agreement, but many cancel this agreement and have no further liability hereunder; and any deposits or payment advances shall be refunded within 20 days of cancellation of this agreement.

I acknowledge that I have read this Indemnification and Force Majeure clauses and agree.

Signature

Date



2024 ELECTRICAL WIRING WAIVER

For and in consideration of being a participant in the North Texas Fair and Rodeo, I _____, the undersigned, agree to completely abide by the rules and regulations of this event. I understand that it is my responsibility to supply the necessary adapters to coordinate with a 20 amp, 30, or 50 amp receptacle. If I do not supply the accurate adapter and it is deemed necessary, I agree to allow the North Texas Fair and Rodeo Electricians to wire my unit directly into the electrical panel. This process often requires the removal of the original plug. Should this process be performed on my unit, I understand that the North Texas Fair and Rodeo, The North Texas Fair Association, nor its agents, staff, and volunteers are not responsible for the replacement of the original plug. Any and all expenses will be incurred by _____, the undersigned.

It is the understanding of all parties that this waiver shall apply whether or not the claims, damages, causes of action, personal injury, property damage, lawsuits, judgments, court costs, attorney's fee or any other expenses may arise from this process. I fully understand the risks involved and I agree to hold harmless as well as give my permission, **without reservation**, to the North Texas Fair and Rodeo Electricians to perform the necessary electrical modifications that will enable me to fully participate in this event.

The individual whose signature appears below affirms they are authorized to execute this agreement on behalf of the firm, corporation, partnership, and/or entity they represent.

I have read and fully understand all the terms and agreements of this waiver.

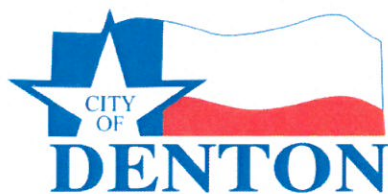
Signature

Printed Name

Date

Company Name

Booth Number and Location



Special Event or Temporary Food Establishment Application



Consumer Health Division 401 N. Elm St. Denton, Texas 76201 Office 940.349.8360 Fax 940.349.7208

PERMIT # _____

FEE: \$50.00 (Non-Refundable)

**THIS APPLICATION SHALL BE RECEIVED AND PAID FOR BEFORE 12:00 P.M. AT LEAST TWO
BUSINESS DAYS PRIOR TO THE EVENT**

PLEASE PRINT AND FILL IN ALL INFORMATION:

VENDOR NAME: _____ TYPE: Tent or Mobile Unit SALES TAX ID #: _____

NAME OF EVENT: _____ **SETUP TIME** FOR INSPECTION: _____

LOCATION AND **DATES** OF EVENT: _____

VENDOR OWNER'S NAME _____ E MAIL: _____

VENDOR OWNER'S **PHONE #** _____ ADDRESS _____

**LIST ALL MENU ITEMS TO BE PREPARED AND SERVED. CHANGES FROM WHAT APPEARS ON APPLICATION
SHALL BE SUBMITTED TO THE CONSUMER HEALTH DIVISION PRIOR TO THE EVENT. SUBMIT COPY OF
RECEIPTS FOR FOOD PURCHASE, ALONG WITH APPLICATION.**

Food item:

Food Purchased from:

- | | |
|----------|-------|
| 1) _____ | _____ |
| 2) _____ | _____ |
| 3) _____ | _____ |
| 4) _____ | _____ |
| 5) _____ | _____ |

NOTE: **NO HOME PREPARATION OR STORAGE OF FOOD AT HOME IS ALLOWED**

Any food items served **without** approval of the Consumer Health Division may result in the suspension of your temporary food permit.

List foods that you will be preparing on site and the type of equipment you will provide to maintain proper temperature control:

- 1) Cooking Equipment: Electrical Charcoal Propane Other _____
- 2) Cold/Hot Holding Equipment: Mechanical/Electrical **Only**
- 3) List Type of Equipment Using: _____

BOOTH REQUIREMENTS THAT MUST BE IN PLACE BEFORE

PERMIT WILL BE ISSUED APPEAR ON SECOND PAGE

I acknowledge receipt of a copy of the food booth requirements and understand that failure to comply with the City of Denton Ordinance may result in citations for violations and/or closure of the booth until violations are corrected; _____ DATE: _____

TEMPORARY FOOD SERVICE ESTABLISHMENT REQUIREMENTS

YOU ARE REQUIRED TO HAVE THE FOLLOWING ITEMS AT YOUR TEMPORARY FOOD BOOTH BEFORE YOU WILL RECEIVE A PERMIT:

- 1) **Only approved food products will be permitted.** Preparation or storage of food in the home is not permitted. All condiments available for customers, including relish, catsup, mustard, etc. shall be in single service packets or dispensed from sanitary dispensers. Single service plates and utensils shall be provided.
- 2) **All perishable food products shall be maintained under proper temperature control:** Hot Food: 135 degrees or hotter; Cold Foods: 41 degrees or colder. Also a thermometer for checking the internal temperatures of foods is required (0-220 degrees F).
- 3) **Foods shall be protected at all times.** Booths shall be enclosed or covered with a tent or canopy. Open or unprotected displays of food shall not be permitted. All food and food supplies are to kept or stored a minimum of six (6) inches off the ground.
- 4) **Ice to be used for human consumption shall be properly stored:** Ice used to refrigerate food, drink bottles, or cans shall be stored separately from ice used in food or drinks.
- 5) **All employees shall:** a) Have a food-handler certification on-site b) Wear clean clothes and approved hair restraints c) Wash hands with soap and water as frequently as necessary to keep them clean, even when disposable gloves are used c) Use disposable gloves, paper, or utensils when handling food.
- 6) **Eating, drinking, and the use of tobacco in any form is prohibited in food preparation or service areas. Drinks are allowed only if they are covered with a tight-fitting lid and consumed through a straw.**
- 7) **Have three (3) containers available for the following uses of water:**
 - 1) Soapy water for washing utensils or anything that needs washing
 - 2) Rinse water for rinsing utensils
 - 3) Water for sanitizing utensils, use bleach (1 tablespoon of bleach to 1 gallon of water) or sanitizer.
(Need test strips to test sanitizer strength)
- 8) **Have a five (5) gallon insulated container of warm, clean water, the container shall have a spigot that can be turned on to allow water to flow; a wastewater container; liquid soap; paper towels; and a container for collecting waste water from handwashing.**
- 9) **Have gloves available for use with ready-to-eat foods.**
- 10) **All trash must be contained in leak-proof, non-absorbent containers lined with plastic bags and covered.**
- 11) **Toxic items must be properly labeled and stored away from food, food prep areas, and food supplies.**
- 12) **Floor under food prep areas.** A floor may be of concrete, machine-laid asphalt, dirt or gravel if it is covered with mats, removable platforms, duckboards, or other suitable materials that are effectively treated to control dust and mud.
- 13) **A fire extinguisher**

**** Please note: your health permit will be delivered to you during inspection****

REQUIRED EQUIPMENT

- ✓ Liquid hand soap
- ✓ Paper Towels
- ✓ 5 gallon insulated water dispenser for hand washing
- ✓ Approved sanitizer
- ✓ Sanitizer test strips
- ✓ Three pails or tubs large enough to submerge things being washed
 - ✓ Plastic gloves
- ✓ Electric food warmer or grill
- ✓ Electric refrig. if event is more than 4 hours, or ice chest
 - ✓ Digital thermometer
 - ✓ Minimum 5 gal. water

No food preparation is to begin until hand wash/dish wash stations are setup.

Overhead Covering



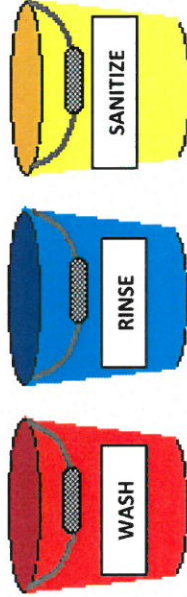
Digital Stem Thermometer



Mechanical Warmer



Dish Wash Station Setup



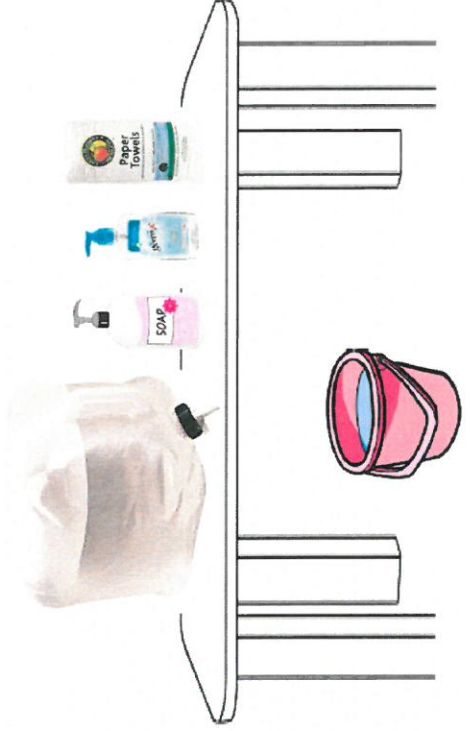
Hard, Plastic Style Ice Chest/Cooler



Sanitizer Test Strips



5 Gallon Water Dispenser with spigot that allows continuous flow of water





Mobile Food Unit Guidelines



This guide is to help ensure your mobile food unit is compliant with the Denton Fire Department's current safety regulations. This guide should serve as an initial planning tool for compliance. It does not remove the responsibility of the owner to comply with all laws applicable to the mobile food unit. Questions related to mobile food unit requirements can be directed to the Fire Prevention Section at (940) 349-8863.

FIRE EXTINGUISHERS

- All vendors are required to have at least one fire extinguisher with a minimum rating of 2A:10B:C with a current inspection/service tag from a licensed fire extinguisher company. The fire extinguisher shall be visible and unobstructed.
- Cooking equipment involving vegetable or animal oils and fats shall be protected by a Class K rated portable extinguisher. The fire extinguisher shall have a current inspection/service tag from a licensed fire extinguisher company.

FIRE EXTINGUISHING SYSTEMS

- A Type I hood shall be installed at or above all commercial cooking appliances and domestic cooking appliances used for commercial purposes that produce grease vapors. A Type I hood system shall be equipped with an automatic fire extinguishing system. The fire extinguishing system shall have a current inspection/service tag from a licensed fire extinguisher company.
- Examples of cooking appliances that require a Type I Hood with Fire Extinguishing System are: Including but not limited to Griddles, fryers, tilted skillets or woks, braising or frying pans, char broilers

COMPRESSED GAS / LPG

- Cylinders shall be properly secured by one or more restraints
- Minimum of 10 foot clearance from any trash or combustible materials
- Cylinders shall not be kept in passenger area of vehicle.
- Cylinders shall be kept away from open flames, generators or other sources of ignition.

GENERATORS

- Portable generators shall be located no less than 25 feet from combustibles or public areas.
- Refueling shall not be conducted when event is open and operating.
- Generator shall be in safe working condition according to manufacturer's requirements.

ELECTRICAL/EXTENSION CORDS

- Extension cords and flexible cords shall not be a substitute for permanent wiring.
- Extension cords and flexible cords shall not be affixed to structures, extended through walls, ceilings or floors, or under doors or floor coverings, nor shall such cords be subject to environmental damage or physical impact.
- Extension cords shall be used only with portable appliances.
- Extension cords shall be properly rated for use according to manufacturer's requirements.

VEHICLE/TRAILER LOCATION

- The placement of the concession operation shall not interfere with any fire lane, fire break, fire hydrant or exit access of any structures.
- Vehicle/Trailer shall be located to allow for adequate emergency vehicle access.

GENERAL FIRE SAFETY

- Accumulation of combustible rubbish shall not produce conditions that will create a nuisance or a hazard to the public health, safety or welfare.
- Clearance between ignition/heat sources and combustible materials shall be maintained in an *approved* manner.
- Only *approved* containers and portable tanks shall be used for flammable and combustible liquids.
- Flammable and combustible liquids shall be separated from combustible materials and ignition/heat sources by at least 10 feet.